



## HARDIN-JEFFERSON ISD

520 W. Herring  
Sour Lake, TX 77659  
409.981.6400  
[www.hjisd.net](http://www.hjisd.net)

Brad McEachern  
Superintendent

### 2023-2024 HJISD TIMESHEET DATE RANGE /& PAY DATE SCHEDULE

\*\*\*TIMESHEETS MUST BE APPROVED BY THE TIMESHEET DUE DATE LISTED BELOW\*\*\*

MONTH	PAY PERIOD BEGINS	PAY PERIOD ENDS	TIME SHEET DUE DATE	PAY DATE
SEPTEMBER 2023	7/31/2023	9/2/2023	9/5/2023	9/25/2023
OCTOBER 2023	9/3/2023	9/30/2023	10/3/2023	10/25/2023
NOVEMBER 2023	10/1/2023	10/28/2023	10/31/2023	11/17/2023
DECEMBER 2023	10/29/2023	11/25/2023	11/28/2023	12/20/2023
JANUARY 2024	11/26/2023	12/31/2023	1/9/2024	1/25/2024
FEBRUARY 2024	1/1/2024	2/3/2024	2/6/2024	2/23/2024
MARCH 2024	2/4/2024	3/2/2024	3/5/2024	3/25/2024
APRIL 2024	3/3/2024	3/30/2024	4/2/2024	4/25/2024
MAY 2024	3/31/2024	4/27/2024	4/30/2024	5/24/2024
JUNE 2024	4/28/2024	5/25/2024	5/28/2024	6/25/2024
JULY 2024	5/26/2024	6/29/2024	7/2/2024	7/25/2024
AUGUST 2024	6/30/2024	7/27/2024	7/30/2024	8/23/2024